



GUIDELINES FOR DISCIPLINARY ACTION

Penalties imposed for violations of Chapter 75-489, as amended, will be appropriate to the individual case. In general, however, the Board will consider both mitigating and aggravating factors in determining penalties. Typical penalties are as follows:

- First offenses for “minor” infractions – An administrative fine of \$300.00
- First offenses for “major” infractions – An administrative fine of \$750.00
- Repeat offenses for minor infractions – Additional \$500 up to three; then mandatory appearance before the Board
- Repeat offenses for major infractions - \$1,000.00 fine and loss of licensure

Since the purpose of the Board is the safeguarding of the life, health, property and the public welfare of the citizens of Pinellas County, the Board will, after determination of guilt, consider the aggravating negative effects of the action on the citizen and the community as well as the positive steps taken to resolve the matter by the contractor:

1. Has the citizen been harmed? If so, to what degree?
2. Was the original complaint brought by an individual? An agency of government? A business? A fellow contractor or subcontractor?
3. Has the contractor attempted to rectify the situation?
4. Has the citizen been made whole?
5. Has there been an offer of restitution, repair or replacement?
6. Is there a history of similar offenses associated with the licensee?

The Board may take the following disciplinary actions:

1. Suspend the certificate holder or registrant from all operations as a contractor for a period fixed by the Board, but the Board may permit completion of any uncompleted contracts;
2. Revoke a certificate or registration;
3. Impose an administrative fine not to exceed \$1,000.00 per count.