



PINELLAS COUNTY CONSTRUCTION LICENSING BOARD

Meeting Agenda

DATE: May 11, 2026

TIME: 1:30 p.m.

LOCATION: 310 Court Street, Clearwater

Members

Alan Holderith, Jr.
Brian Rusu
Craig Boyle
Douglas Erwin
Jim McKillen
James Millican, Chief
John Soucy
John Wear
Kevin Garriott
Lawrence Schear
Brian Kron
Michael Sofarelli
Steven James, II
Dean Jarvis
Teresa P. Sullivan

Classification

Chairman – General Contractor
Vice-Chairman - Beach Community Building Official
Pool/Aluminum/Veneer Contra
Electrical Contractor
County Building Official
Fire Official
Consumer Representative
Plumbing Contractor
North County Building Official
Consumer Representative
Class A HVAC Contractor
Architect
Roofing Contractor
General Contractor
South County Building Official

PUBLIC ANNOUNCEMENT: In accordance with F.S. 286.0114, any member of the public may speak prior to the board taking a vote.

AGENDA ITEMS

- I. CALL TO ORDER: Mr. Holderith
- II. PLEDGE OF ALLEGIANCE: Mr. Holderith
- III. ROLL CALL: Mr. Nielsen
- IV. CONTRACTOR LICENSING AND CODE ENFORCEMENT STAFF INTRODUCTIONS: Mr. Nielsen
- V. APPROVAL OF MINUTES FOR THE PCCLB MEETING: Mr. Holderith
[PCCLB Meeting Minutes January 12, 2026](#)
PCCLB Meeting March 9, 2026 – Cancelled
- VI. APPROVAL OF CONSENT AGENDA: Mr. Holderith

- A. Special Magistrate Hearing Minutes:
 - 1. Hearings for January and February were canceled.
 - 2. [Special Magistrate Hearings for March 16, 2026 and April 17, 2026.](#)
- B. Examination / Change of Status Committee Reports:
 - 1. [Exam Committee Report 5 11 2026 - February-March-April 1](#)
 - 2. Change of Status Applications Administratively Approved by Board Rule 2.03: None.
- C. Review [PCCLB Fee Schedule 2026-2027](#)

VII. REGULAR AGENDA:

It contains items to be discussed individually, but do not have a public hearing (all parties have been properly notified of hearings unless otherwise noted).

- A. Certificate without Examination Recommendations: None
- B. Financial Disclosure Form 1 –
 - 1. This link is provided for our Board. Please file your disclosure form no later than July 1, 2026, to avoid penalties.
 - 2. [2025 Form 1 Instructions - .Electronic Financial Disclosure Management System](#)
- C. Insurance Violation Fee Waivers: None

Under the discretion granted to the Director by the Board, the following are those whose fees were waived due to mistakes made by brokers or staff. They are brought to the Board at your direction.
- D. Collections Report: None
- E. EXECUTIVE DIRECTOR’S REPORT: Mr. Nielsen
 - 1. Welcome new board members approved by BOCC on March 17, 2026
 - A. Teresa P. Sullivan, South County Building Official
 - B. Dean Jarvis, General Contractor (Residential Chair)
 - C. PCCLB Board Meetings Occurrence to change from Bi-Monthly to Quarterly.
- F. MANAGEMENT REPORT –
 - 1. INVESTIGATIONS: Mr. Reazin
 - 2. CONTRACTOR LICENSING: Mrs. Kheireddine
- G. CITIZENS TO BE HEARD

This section is provided should a citizen wish to be heard on a topic not appearing on the formal agenda. The THREE-MINUTE TIME LIMIT outlined in "PUBLIC HEARINGS" applies here. Should more time be needed, the item may be scheduled for a subsequent meeting agenda to allow Board Members to familiarize themselves with the topic of discussion.
- H. ADJOURNMENT