

**Construction Licensing Board
Pinellas County
March 10, 2025 Meeting Minutes**

The Pinellas County Construction Licensing Board (PCCLB) met in regular session at 1:35 PM on this date in the Palm Room at the Pinellas County Communications Building, 333 Chestnut Street, Clearwater, Florida.

Present

Alan Holderith Jr., Chair, General Contractor
Douglas Erwin, Electrical Contractor
Kevin Garriott, North County Building Official
Jason Holloway, Consumer Representative
Steven James II, Roofing Contractor
Marina Kron, Class A HVAC Contractor
James McKillen, Pinellas County Building Official
Brian Rusu, Beach Community Building Official
Don Tyre, South County Building Official

Not Present

Michael Kelly, Vice-Chair, Pool Contractor
Chief James Millican, Fire Official
Lawrence Schear, Consumer Representative
William Sheehan, Residential Contractor
Michael Sofarelli, Architect
John Wear, Plumbing Contractor

Others Present

Michelle Krickovic, Director, Contractor Licensing Department (CLD)
Yardley Collett, Assistant County Attorney
Jude Reazin, Code Enforcement Division Manager
Tammy Burgess, Board Reporter, Deputy Clerk
Other interested individuals

All documents provided to the Clerk's Office have been filed and made a part of the record.

CALL TO ORDER

Chair Holderith called the meeting to order at 1:35 PM.

PLEDGE OF ALLEGIANCE

Chair Holderith led the Pledge of Allegiance.

ROLL CALL – CONFIRMATION OF A QUORUM

Ms. Krickovic conducted a roll call of the members and confirmed the presence of a quorum; whereupon, she welcomed new Board member, Mr. McKillen.

CONTRACTOR LICENSING AND CODE ENFORCEMENT STAFF

Ms. Krickovic introduced the staff members in attendance.

APPROVAL OF MINUTES FOR THE PCCLB MEETING OF JANUARY 13, 2025

Mr. Holloway made a motion for approval, which was seconded by Mr. Erwin and carried unanimously.

APPROVAL OF THE CONSENT AGENDA

Chair Holderith indicated that supporting documentation for the following Consent Agenda items is included in the agenda packet:

- Special Magistrate Hearing Minutes: January 27 and February 21, 2025
- Examination/Change of Status Committee Reports: January through February 2025
- Change of Status Applications Administratively Approved by Board Rule 2.03:
 - Adolfo Israel Perez Salcedo / Drywall Specialty Contractor for Pro Drywall of Clearwater, Inc.
- Final Orders Expired Permit Violations: None for this period
- Temporary PCCLB Licenses Issued by Management Under the Authority of the Board as per the Governor's Emergency Order:
 - C-11836-TEMP (General Contractor – Out of State Registered Contractor DBPR) William Deak / Individual
 - C-11840-TEMP (Electrical Contractor – Okaloosa) Patrick McKenzie / NTX Contractors LLC
- Revoked Licenses: A list of license holders whose licenses were revoked by, or voluntarily relinquished to, the Department of Business and Professional Regulation (DBPR) is included as part of the agenda packet.

Mr. Holloway made a motion for approval, which was seconded by Mr. James and carried unanimously.

LOCAL TECHNICAL AMENDMENTS TO THE FLORIDA BUILDING CODE

Chair Holderith indicated that the proposed local technical amendment pertains to a rolling average for the Federal Emergency Management Agency's 50% rule; and that the Board of Adjustment and Appeals of the Florida Building Code recommended that the PCCLB adopt the local technical amendment.

Mr. Holloway made a motion for approval, which was seconded by Mr. Erwin and carried unanimously.

REGULAR AGENDA

Certificate without Examination Recommendations

GORDON SZALWINSKI

Mr. Erwin indicated that Mr. Szalwinski was formerly an electrical contractor and held a master's license in Pinellas County; that his license lapsed due to medical reasons; and that the Electrical Committee's recommendation is to waive the testing requirement and reinstate Mr. Szalwinski's electrical license.

Mr. Holloway made a motion to approve the Electrical Committee's recommendation. The motion was seconded by Mr. James and carried unanimously.

TYSON FRANK

Mr. Erwin indicated that Mr. Frank held an Electrical Journeyman license from 2018 through 2022; that his license lapsed the following year; that Mr. Frank's current employer requires that he possess a journeyman license; and that he is requesting reinstatement without testing; whereupon, Mr. Erwin related that the Electrical Committee recommends that Mr. Frank be reinstated.

Mr. James made a motion for approval. The motion was seconded by Mr. Holloway and carried unanimously.

Insurance Violation Fee Waivers

Ms. Krickovic indicated that there are no Insurance Violation Fee Waivers to report.

Collections Report

Ms. Krickovic provided information related to the below fee waivers that were issued:

- Magistrate fee of \$54.45 waived for Michael Robert Lafon due to his payment of citations prior to issuance of the final order by the Magistrate
- Late fee of \$625.00 waived for Charles Tiffany due to hardship

DIRECTOR'S REPORT

Referencing a double-sided card included in the agenda packet, Ms. Krickovic indicated that it was created principally for Code Enforcement investigators to distribute when they issue citations; that one side contains a quick-response code and instructions for individuals to pay their citations online; and that the other side includes another quick-response code and information related to obtaining a license; whereupon, she noted that staff's intent is to help facilitate converting unlicensed contractors into licensed contractors and to improve the collections rate.

Ms. Krickovic briefly discussed recent stakeholder roundtable meetings hosted by the PCCLB and indicated that the purpose of the meetings is to share information, communications, strategies, challenges, problems, and solutions with the stakeholder community amidst storm recovery; and that while the meetings have taken the place of the regularly scheduled Building Official roundtable meetings, she hopes that these may resume in April.

Ms. Krickovic referenced a discussion from a past PCCLB meeting and indicated that the County Attorney's Office previously interpreted that there is a requirement that three Consumer Representatives must serve on the Board; that the Board's new County Attorney has a different interpretation; and that the PCCLB will be retaining a 15-member Board and will not be soliciting for a third Consumer Representative. In response to a query by Mr. Holloway, Ms. Krickovic indicated that the original interpretation was that Chapter 489 of Florida Statutes superseded the Special Act; and that the new interpretation is that the Special Act supersedes the State statute.

Later in the meeting, Ms. Krickovic clarified that a Board with seven or more members would require at least three Consumer Representatives; whereupon, she reiterated that since the Special Act preceded and supersedes Chapter 489 of Florida Statutes, the PCCLB will retain a 15-member Board.

MANAGEMENT REPORT – INVESTIGATIONS

Mr. Reazin provided brief comments regarding the upcoming retirement of Contractor Licensing Field Agent Larry Thomas and indicated that Mr. Thomas has served the County for 24 years; whereupon, Mr. Reazin mentioned examples of Mr. Thomas' work contributions to the County and related that the hiring process for a new investigator is ongoing.

CITIZENS TO BE HEARD

Chair Holderith stated that there is an individual wishing to speak; whereupon, Ms. Krickovic indicated that the individual is a contractor who has submitted an application for Certification without Examination in order to reinstate his license; and that while the application has not yet been approved by the building committee, the PCCLB may desire to grant conditional approval.

Chair Holderith administered the Oath to the individual planning to give testimony; whereupon, Albert Aaron, New Port Richey, appeared and provided background information regarding his application.

Responding to queries by Chair Holderith, Mr. Aaron confirmed that he is currently licensed in Pasco, Hernando, and Citrus Counties.

In response to comments by Chair Holderith, Ms. Krickovic indicated that Mr. Aaron's marine specialty contractor application was originally licensed by reciprocity; and that he will need to meet with a licensing specialist to submit a new application by reciprocity for his structural masonry license and to reopen his marine contractor's license; whereupon, Ms. Krickovic, with input by Mr. McKillen, responded to comments and queries by Mr. Aaron regarding zoning requirements by jurisdiction.

ADJOURNMENT

Upon the Chair's call for a motion to adjourn, Mr. Holloway made a motion, which was seconded by Mr. James and carried unanimously; whereupon, the meeting was adjourned at 2:06 PM.