

**Construction Licensing Board  
Pinellas County  
July 8, 2024 Meeting Minutes**

The Pinellas County Construction Licensing Board (PCCLB) met in regular session at 1:36 PM on this date in the Palm Room at the Pinellas County Communications Building, 333 Chestnut Street, Clearwater, Florida.

**Present**

Alan Holderith Jr., Chair, General Contractor  
Michael Kelly, Vice-Chair, Pool Contractor  
Douglas Erwin, Electrical Contractor  
Kevin Garriott, North County Building Official  
Jason Holloway, Consumer Representative  
Marina Kron, Class A HVAC Contractor  
Chief James Millican, Fire Official  
Brian Rusu, Beach Community Building Official  
Lawrence Schear, Consumer Representative  
William Sheehan, Residential Contractor  
Michael Sofarelli, Architect  
Evelyn Spencer, Pinellas County Building Official

**Not Present**

Steven James II, Roofing Contractor  
Don Tyre, South County Building Official  
John Wear, Plumbing Contractor

**Others Present**

Michelle Krickovic, Director, Contractor Licensing Department (CLD)  
David Barrera, Assistant County Attorney  
Jude Reazin, Code Enforcement Division Manager  
Abigail Nygaard, Board Reporter, Deputy Clerk  
Other interested individuals

*All documents provided to the Clerk's Office have been made a part of the record.*

**CALL TO ORDER**

Chair Holderith called the meeting to order at 1:36 PM.

## **PLEDGE OF ALLEGIANCE**

Chair Holderith led the Pledge of Allegiance.

## **ROLL CALL – CONFIRMATION OF A QUORUM**

Ms. Krickovic conducted a roll call of the members and confirmed the presence of a quorum.

## **CONTRACTOR LICENSING AND CODE ENFORCEMENT STAFF**

Ms. Krickovic introduced the staff members in attendance.

## **APPROVAL OF MINUTES FOR THE PCCLB MEETING OF MAY 13, 2024**

Mr. Kelly made a motion that the minutes of the May 13 meeting be approved. The motion was seconded by Mr. Holloway and carried unanimously.

## **APPROVAL OF THE CONSENT AGENDA**

Chair Holderith indicated that supporting documentation for the following Consent Agenda items is included in the agenda packet:

- Special Magistrate Hearing Minutes: May 6, June 10, and June 17, 2024
- Examination Committee Reports: May through June 2024
- Change of Status Committee Reports: May through June 2024
- Change of Status Applications Administratively Approved by Board Rule 2.03: None
- Final Orders Expired Permit Violations
- Revoked Licenses:
  - Leroy Leon Baker – CCC058248 DBPR Revocation 6/6/2024
  - Christopher Philip Crouthamel - CGC1531402 DBPR Revocation 6/11/2024
  - Christian Galarza - CCC1332550 DBPR Revocation 6/6/2024
  - Brian Wade Price - CCC1332279 DBPR Revocation 6/6/2024
  - Tony S Jackson - CCC1330326 DBPR Revocation 3/19/2024
  - Larry William Bang - CGC1505750 DBPR Revocation 3/19/2024
  - Bradley Hal Gross - CGC1515074 DBPR Revocation 3/19/2024

Chief Millican made a motion to approve the Consent Agenda items. The motion was seconded by Mr. Holloway and carried unanimously.

## REGULAR AGENDA

Chair Holderith indicated that there are no Certificate without Examination Recommendations, Insurance Violation Fee Waivers, or Collections Reports; and that the Financial Disclosure Form is past due, but still accessible through a link provided in the digital version of the agenda packet.

*Ms. Kron arrived at 1:41 PM.*

### Public Hearings

The Board conducted informal administrative hearings in accordance with Section 120.57 (2), Florida Statutes. The respondents elected informal hearings, defaulted by not executing an Election of Rights, or failed to respond, and were therefore scheduled for informal hearings by the Board to resolve the complaints. The actions taken are the Final Orders of the PCCLB.

### PAUL INCORVAIA

Ms. Krickovic provided background information regarding Mr. Incorvaia's case, indicating that while there has been a successful resolution between him and the City of St. Pete Beach, an outstanding fine for the expired permit violation in the amount of \$300.00 remains; whereupon, she related that, in light of concessions granted to a different marine specialty contractor, she recommends that the Board waive Mr. Incorvaia's \$300.00 fine; and that if the Board accepts her recommendation, Mr. Incorvaia would be in good standing with the PCCLB.

*Mr. Shear arrived at 1:44 PM.*

Thereupon, Mr. Sheehan made a motion, which was seconded by Mr. Holloway.

Mr. Kelly provided brief comments regarding issues related to the City of St. Pete Beach and expressed his support of Ms. Krickovic's recommendation.

Upon the Chair's call for a vote, the motion carried unanimously.

### RICHARD E METZ

Ms. Krickovic indicated that the hearing for Mr. Metz will be continued to the September 9 PCCLB meeting.

### Director's Report

Ms. Krickovic provided an update regarding the June 24, 2024, implementation of House Bill 1483, indicating that, as a result, state-certified contractors will no longer be required to register with the PCCLB; and that state-certified contractors will now need to register their licenses with and provide proof of insurance to each municipality in which they are considering applying for a permit.

Ms. Krickovic provided information regarding efforts to ensure that building officials are prepared to accept the responsibility of verifying licenses and insurance for state-certified contractors, indicating that a series of training sessions have been scheduled with the municipal building departments regarding business procedures for validating contractors' status and insurance.

Ms. Krickovic provided departmental updates regarding technology changes and a reduction in staff; whereupon, she provided a lengthy overview of challenges relating to the Finish Carpentry specialty license, noting that staff is communicating information to contractors regarding applications for state specialty licenses that are mandated by House Bill 1383 and Senate Bill 1142.

In response to queries by Mr. Sheehan, Ms. Krickovic provided brief comments regarding the retention and verification of information pertaining to insurance and license status for contractors.

### Management Report – Investigations

Mr. Reazin reported that efforts are being made to remain apprised of legislative changes, and Investigators are continuing to work their cases accordingly; whereupon, he indicated that Code Enforcement staff is involved with several other issues, including some new initiatives and a possible relocation.

Responding to a query by Mr. Kelly regarding the increasing complexity and higher dollar amount associated with cases, Mr. Reazin, with input from Ms. Krickovic, indicated that one of the reasons for the complexity of cases is the development of investigative staff; and that the average value of citation penalties has been increasing.

### Citizens to be Heard

Upon the Chair's call for citizens to be heard, Florida Irrigation Society Executive Director Cheryl Harris appeared and expressed her concerns regarding unlicensed activity pertaining to irrigation systems; whereupon, Ms. Krickovic indicated that staff will follow

up and coordinate a meeting to discuss cases of unlicensed contracting, and discussion ensued.

## **ADJOURNMENT**

Chair Holderith adjourned the meeting at 2:13 PM.