



PINELLAS COUNTY CONSTRUCTION LICENSING BOARD

Meeting Agenda

DATE: March 11, 2024

TIME: 1:30 p.m.

LOCATION: Palm Room, 333 Chestnut Street, Clearwater

Members

Alan Holderith, Jr.
Mike Kelly
Don Tyre
Douglas Erwin
Evelyn Spencer
James Millican, Chief
Jason Holloway
John Wear
Kevin Garriott
Lawrence Schear
Marina Kron
Brian Rusu
Michael Sofarelli
Steven James, II
William Sheehan

Classification

Chairman – General Contractor
Vice Chairman – Pool Contractor
South County Building Official
Electrical Contractor
County Building Official
Fire Official
Consumer Representative
Plumbing Contractor
North County Building Official
Consumer Representative
Class A HVAC Contractor
Beach Community Building Official
Architect
Roofing Contractor
Residential Contractor

PUBLIC ANNOUNCEMENT: In accordance with F.S. 286.0114, any member of the public may speak prior to the board taking a vote.

AGENDA ITEMS

- I. CALL TO ORDER: Mr. Holderith
- II. PLEDGE OF ALLEGIANCE: Mr. Holderith
- III. ROLL CALL – CONFIRMATION OF QUORUM: Ms. Krickovic
- IV. CONTRACTOR LICENSING AND CODE ENFORCEMENT STAFF: Ms. Krickovic
- V. APPROVAL OF MINUTES FOR THE PCCLB MEETING: Mr. Holderith / January 8, 2024
- VI. APPROVAL OF CONSENT AGENDA: Mr. Holderith

- A. Special Magistrate Hearing Minutes: January - February
- B. Examination Committee Reports: January - February
- C. Change of Status Committee Reports: January - February
- D. Change of Status Applications Administratively Approved by Board Rule 2.03: None
- E. Order Expired Permit Violations – None

VII. REGULAR AGENDA

Contains items to be discussed individually, but do not have a public hearing (all parties have been properly notified of hearings unless otherwise noted).

- A. Certificate without Examination Recommendations: Mr. Holderith - None
- B. Insurance Violation Fee Waivers: Ms. Krickovic
Under the discretion granted to the Director by the Board, the following are those whose fees were waived due to mistakes made by brokers or staff. They are brought to the Board at your direction. None
- C. Collections Report – Fee waivers and collections write-downs: Ms. Krickovic
None to report.
- D. Financial Disclosure Form 1 – Due July 1, 2024: Ms. Krickovic
 - 1. [This link](#) is provided for the convenience of our Board.

PUBLIC HEARINGS:

- E. ADMINISTER OATH (all individuals wishing to present testimony): Informal Hearings: Mr. Holderith
 - 1. Paul Incorvaia / C-9505 – Marine Specialty Contractor for EP23-10245
(Complainant St. Pete Beach) – PCCLB heard this case on November 13, 2023. The fine remains unpaid and the permit has not been reinstated or a final inspection completed. The Board gave Mr. Incorvaia until March 11, 2024, to reinstate and resolve the permit and fine. Mr. Incorvaia has indicated to PCCLB that he wishes to appeal the decision of the building official. The contractor has been provided with the information necessary to initiate the appeal.
 - 2. Bruce Kobel – Requests a hearing before the PCCLB regarding citations he received for contracting without a license: 24-0057/24-0058. Evidence packet to be presented by PCCLB Investigator J. Padgett.

3. Jeffrey Munger – I-CAC1817386 / Requests a hearing before the PCCLB via Election of Rights for expire permit violations: 20-10665 and 20-11449. Mr. Munger believes his office communicated these were abandoned due to a staff member pulling the permit for an incorrect address.

F. Revocation of License: Ms. Krickovic

1. CORRECTION: it was reported at the January 8, 2024 meeting that state certified contractor Gary Seligman, I-CRC1327728, was deceased and his license was closed. Mr. Seligman's license was Revoked by DBPR on November 3, 2023 and revoked by this Board at the meeting. Mr. Seligman's license was revoked but he is not deceased. We apologize for the error.
2. Matthew Schoeppe – I-CBC1256495 / Contractor was deceased on January 11, 2023 and license was closed with PCCLB on or about January 30, 2024. A copy of the contractor's death certificate was submitted to us as evidence. Mr. Schoeppe's license continues to show active with DBPR as of March 11, 2024. This has been reported to DBPR.
3. David Traynham – C-9912 / Contractor was deceased on September 10, 2020 and license was closed with PCCLB on or about February 9, 2024. Case Number 2019-682 for an Administrative Fine of \$300 had remained unpaid and has been reduced to \$0.00 as uncollectible.

G. Legislative Update: Ms. Krickovic

Links to two recent bills impacting PCCLB are attached for your convenience:

- [HB1483 – The “New Special Act”](#)
- [SB1142 – Pre-emption of Local Occupational Licensing](#)

Management Report – HB1483 / SB1142 Executive Summary requests the Board's attention to matters pertaining to local specialty licensing.

H. BOARDS AND COMMITTEES

1. New appointment to the Building Examination Committee: Mr. Holderith Dana Root, Assistant Building Official for the City of Clearwater
2. Call for Volunteers to join the Sunshine Committee: Ms. Krickovic
This committee will review the current Board Rules to ensure compliance with newly adopted legislation and make recommendations to the Board. It is the recommendation of management that this committee be comprised of two contractor members, one or two building official members and one citizen representative from the Board.
3. Case Review Committee: Ms. Krickovic

The Case Review Committee determines whether sufficient evidence exists to support an Administrative Complaint for violation of rules and statutes governing licensed contractors. Under Rule 11.04(b) adopted May 17, 2021, the Committee includes the Director, the Code Enforcement Division Manager as senior PCCLB investigator, a contractor member of the Board, and, if the subject matter of the case includes a major violation of the Florida Building Code, a city or county Building Official. Two volunteers are being sought: a contractor member of the Board and a Building Official. Meetings are anticipated to be held every 60 days between Board meetings.

4. Board of Adjustment and Appeals Appointments / Reappointments: Ms. Krickovic
As per Board Rule 24.02, appointments to the Boards of Adjustment and Appeals shall be made annually.

Plumbing, Mechanical & Gas BOAA (defined under the New Special Act)

One mechanical engineer – Vacant

Two plumbing contractors – Vacant

Two natural gas contractors – Vacant

Two mechanical or Class A Air Conditioning Contractors – Peter Dembek, Prime Air Conditioning & Refrigeration, Inc. (I-CAC057307) / Dave Feddon, Feddon Mechanical, LLC (I-CMC1250488)

Electrical BOAA (defined under the New Special Act)

One electrical engineer – Vacant

Two electrical contractors – Charlie Spitzer, Randy's Electric Inc. (I-EC0000736) / Neal Burdick, Windmar Home Florida, Inc (I-EC0002179)

One member of the building industry at large – Vacant

Life Safety BOAA (defined under the New Special Act)

Two active fire marshals – Donald Rooks, Fire Marshal Largo Fire Rescue / Vacant

Two active building officials – Robert Hatton, Largo Building Official / Vacant

One member selected at the recommendation of the fire marshals and building officials - Vacant

Florida Building Code BOAA (defined under the Board Rules)

Two general contractors – Vacant

A registered architect – Vacant

A structural engineer – Joe Griner, Griner Engineer, Inc.

A local government building official – Robert Hatton, Largo Building Official

I. Proposed Rule Changes Governing Special Masters: Ms. Krickovic

In an effort to eliminate duplication of services and improve efficiencies, it is the recommendation of management that the Board adopt the proposed changes to the Board Rules governing Special Masters.

J. DIRECTOR'S REPORT: Ms. Krickovic

K. MANAGEMENT REPORT – INVESTIGATIONS: Mr. Reazin

L. CITIZENS TO BE HEARD

This section is provided should a citizen wish to be heard on a topic not appearing on the formal agenda. The THREE-MINUTE TIME LIMIT outlined in "PUBLIC HEARINGS" applies here. Should more time be needed, the item may be scheduled for a subsequent meeting agenda to allow Board Members to familiarize themselves with the topic of discussion.

M. ADJOURNMENT